

**LEGISLATION PROCEDURE**

(Effective June 26, 1984; Revised: August 21, 1995; October 15, 2001)

**1 Bill Submission and Introduction**

A bill proposed to the Senate shall be submitted in a manner as follows:

A bill must be submitted to the Senate President;

The Senate President shall include introduction of a bill as a New Business

Item on the first agenda posted following submission;

The Senate President shall affix a copy of the bill to the aforementioned  
agenda.

The Senate President shall entertain no motion concerning the bill except to discuss, commit, or refer at the meeting in which the bill is introduced ;

The Senate President shall include approval of the bill as a New Business Item on the first agenda posted following introduction.

The Senate President shall number bills consecutively in the order of submission, with the first number of each session being "1" followed by the session number and meeting number.

A bill shall cite statutes into which it shall be referred upon passage and shall cite its effective date (see IV);

A change in statutes shall be proposed in the form of a bill;

Dually submitted items shall include, but are not exclusive to:

Items forwarded by the Executive Committee;

Items submitted by Senators;

Items having been passed by a Committee;

In the event of an item not being adopted it cannot be resubmitted until the next Senate Session unless:

The resubmitted bill is fundamentally changed from the original;

The Senate by a two-thirds (2/3) vote chooses to consider the item.

**Emergency Measures**

The Senate may, by two-thirds (2/3's) majority vote, suspend rules and declare an item introduced, further suspend rules and declare a measure an emergency, and dispense with Section I, Subsections 1, 2, 3, and 4 of the bylaw.

**III. Standing Statutes**

The Standing Statutes of CSUN shall be as follows:

001.00 - 099.99 Miscellaneous

100.00 - 199.99 Interpretations and Definitions

- 200.00 - 299.99 Boards, Committees, Agencies, and Offices
- 300.00 - 399.99 CSUN Internal Operations
- 400.00 - 499.99 CSUN Internal Operations
- 500.00 - 599.99 Elections, Elected Officials/Officers
- 700.00 - 899.99 Mass Media
- 900.00 - 999.99 Appropriations, Expenditures, Revenues, and Budgets

IV. Effective Dates

Unless otherwise stated within a bill, a bill shall become a statute and become effective forty-eight (48) hours after the meeting in which it was passed.

Absorption of Prior Legislation and Construction Statutes

All legislation passed prior to the passage of this bylaw shall be absorbed into statutes set forth in a bill to be recommended by the Bylaws Committee.

Form of Bills

A bill shall be submitted in a form similar to the following:

Senate Bill No. \_\_\_\_\_  
of the \_\_\_\_\_ Session

INTRODUCED BY:

Summary: \_\_\_\_\_  
\_\_\_\_\_

We the Consolidated Students of the University of Nevada, represented in the CSUN Senate, do enact as follows:

(Additions are underlined. Deletions shall be placed in brackets.)

Bylaw Effective Date

This bylaw shall become effective forty-eight (48) hours after the meeting in which it is passed by a two-thirds (2/3's) majority of the Senate.