

SENATE BYLAW 50

DIRECTOR EVALUATION PROCESS

(Effective: October 24, 1991; Revised: October 28, 1996)

The CSUN Vice President shall be responsible for executing monthly evaluations of all Student Government Directors and Assistant Directors. Following the administrative evaluation, the result of each shall be presented at the next consecutive Senate Meeting:

Evaluations shall consist of, but are not limited to, the following:

Office hours;

Calendar of monthly events and long range goals;

Completed events. If the event(s) did not meet the deadline(s) stated, an explanation of the reasons why shall be included;

Evaluations will occur on a monthly basis

If given an unsatisfactory rating, evaluation periods may occur bi-monthly until a satisfactory rating is obtained:

1st offense: a written warning;

2nd offense: recommendation of disciplinary action to the CSUN

Executive Board and written notification of recommended action taken by the Vice President to the CSUN Senate;

3. 3rd offense recommendation for dismissal in writing to the CSUN Executive Board and the Senate.

The Vice President shall submit monthly written report to the Senate summarizing the evaluation of each Director and Assistant Director in detail.

1. The Directors shall receive a copy of their evaluation at least twenty-four (24) hours before the Vice President delivers his/her report to the Senate.